

August 7, 2021

Dear Parents:

We welcome you and your child to the 2021-2022 academic school year. As we have informed you earlier, the school will be open for in-person instruction, as well as, the students will be able to follow instruction remotely. In order, to assist you in preparing for the new upcoming school year, we ask that you take special note of the following information.

Remote Instruction:

Although we highly encourage in-person instruction, the school will offer remote instruction to those students who are not able to come to campus for health reasons. Students who choose remote instruction will need to come to campus to take their tests. If your child will need to utilize the remote learning option, you must inform the school office by email (office@cabayanschool.org), no later than the revised deadline on **Tuesday, August 10, 2021**. In your email, please remember to add your child’s name and grade level.

Important Dates:

- Wednesday, August 18 First day of instructions (full day),
- Monday, August 9 - Friday, August 13 Late Registration; fee: \$700 (\$100 late fee included),
- Monday, August 16 - Friday, August 20 Due date for the first monthly tuition payment.

Back-to-school Night:

In consideration of having smaller groups, we have changed the parental back-to-school night schedule. All back-to-school night meetings will be simultaneously conducted both in-person and remotely. The following is the updated schedule:

- Tuesday, August 17, 2021, at 6:30 pm – Kindergarten only,
- Wednesday, August 18, 2021 at 6:30 pm - First grade only,
- Thursday, August 19, 2021 at 6:30 pm - Grades Two and Three,
- Friday, August 20, 2021 at 6:30 pm – Fifth grade only,
- Monday, August 23, 2021 at 6:30 pm – Fourth grade only.

Student Drop-off and Pick-up:

As we did last year, student drop-off and pick-up will be conducted in the Hayvenhurst parking lot, and it will be a drive-through system. Parents will stay in the car during drop-off and pick-up times while the students are assisted to and from the car. Please check the drop-off and pick-up schedule of the school.

Grades	Morning Day Care*	Drop-off Time**	School Start Time	Student Dismissal	Pickup Time**	Afternoon Day Care*
Kindergarten	N/A	8:00-8:15	8:15 am	3:15 pm	3:15-3:30	N/A
First Grade	N/A	8:00-8:15	8:15 am	3:15 pm	3:15-3:30	N/A
Second Grade	N/A	8:00-8:15	8:15 am	3:15 pm	3:15-3:30	N/A
Third Grade	N/A	7:45-8:00	8:00 am	3:00 pm	3:00-3:15	N/A
Fourth Grade	N/A	7:45-8:00	8:00 am	3:00 pm	3:00-3:15	N/A
Fifth Grade	N/A	7:45-8:00	8:00 am	3:00 pm	3:00-3:15	N/A

Student Care:

1. Early morning supervision 7:30 am – 8:00 am; **temporarily not available,**
2. After school care 3:30 pm - 4:30 pm.; **temporarily not available,**
3. After school extended care 4:30 pm - 5:30 pm.; **temporarily not available.**

Snacks and Lunch:

Snacks: Students must bring their own snacks to school to eat during recess. We strongly encourage parents to send healthy snacks with their child.

Lunch: The Elementary school will continue with its lunch policy, as it was adopted in Spring 2021. Students in Grades Kindergarten to Five must bring their own lunch from home until the health and safety conditions improve and provide for the right conditions for group service in the school cafeteria. Please keep in mind the lunches cannot be heated at school. We will keep you updated on further guideline changes as they become available to us from the LA County Department of Health.

Uniform Sale:

Friday, August 13 All grades, 9:00 am - 2:00 pm,
Saturday, August 14 All grades, 9:00 am - 2:00 pm.
Please use Parthenia street parking lot for uniform purchases.

Textbook Sale:

Monday, August 9 Kindergarten, 9:00 am – 12:00 pm,
Monday, August 9 Grade 1, 1:00 pm - 3:00 pm,
Tuesday, August 10 Grade 2, 9:00 am – 12:00 pm,
Tuesday, August 10 Grade 3, 1:00 pm - 3:00 pm,
Wednesday, August 11 Grade 4, 9:00 am – 12:00 pm,
Wednesday, August 11 Grade 5 , 1:00 pm - 3:00 pm.
Please use Hayvenhurst street parking lot for textbook purchases.

Classroom Supplies:

Student supply lists are posted on the front page of the school's website at www.cabayanschool.com.

Health and Safety Regulations:

School health and safety regulations are based on the Los Angeles County Health Department policies and will be updated accordingly. Below are our most important and major guidelines:

1. Students with Covid-19 symptoms will not be admitted to school, parents must self-screen their children before arriving to school,
2. Facial masks are mandatory for all students, faculty, and administrative personnel when indoors, such as classrooms, assembly halls, cafeteria, library, computer lab, offices, etc.,
3. Students or employees with symptoms or being exposed to the corona virus will be subject to 10 days quarantine,
4. Covid-19 testing will be required if the student is exposed to the virus or show symptoms,
5. Although water fountains are allowed, refillable water bottles are strongly encouraged.

We will provide you with the details of our safety and health guidelines in a separate letter.

For all other school opening information please visit the school website at www.CabayanSchool.com .

Sincerely,

John Kossakian, Principal
Holy Martyrs Cabayan Elementary School