**SYLLABUS**

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| Teacher |  |
| E-mail |  |
| Phone |  |

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| Course Name |  |
| Course Number |  |
| Grade Level |  |
| Textbooks |  |
| Resources |  |
| Required Materials |  |
| Course Description: | |

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| **Schoolwide Learner Outcomes (SLO)** | | | | |
| A-a A-b A-c | R-a R-b R-c | M-a M-b M-c | E-a E-b E-c | N-a N-b Nc |
| **Re-enter in the following boxes the designated SLOs numbers, which are addressed by this course** | | | | |
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**Content Standards**

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| **The following is the Common Core or California Department of Education Content Standards** |
| **If need be please use additional pages** |

**Subject Matter Covered**

**Please, include the textbook chapters and additional resources to be used**

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| **Semi-Quarter 1** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

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| --- | --- |
| **Semi-Quarter 2** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

**Subject Matter Covered**

**Please, include the textbook chapters and additional resources to be used**

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| **Semi-Quarter 3** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

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| **Semi-Quarter 4** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

**Subject Matter Covered**

**Please, include the textbook chapters and additional resources to be used**

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| **Semi-Quarter 5** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

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| **Semi-Quarter 6** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

**Subject Matter Covered**

**Please, include the textbook chapters and additional resources to be used**

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| **Semi-Quarter 7** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

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| **Semi-Quarter 8** | |
| Week 1 |  |
| Week 2 |  |
| Week 3 |  |
| Week 4 |  |
| Week 5 |  |

**Classroom Rules**

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| **This section includes classroom rules set by the school administration** |
| * Students must be in the classroom and seated at their desks when the bell rings * Students must work quietly in a low tone during group activities * Students must not chew gum, eat, or drink in the classrooms * Students must follow teachers' directives without challenge at all times * Students must address the school personnel as Mr. (Baron), Mrs. (Digin), Ms./Miss (Oryort) * Students must raise a hand to request permission to talk or to ask questions * Students must be highly attentive to class instructions * Students must avoid sleeping in the classroom * Students must be under supervision at all times * Students may not be in a classroom without the presence of a teacher * Restroom visits must be done at recesses only, except in emergency situations * Students cannot visit other classrooms * Students may not have incomplete or missing homework assignments * Students must bring the required workbooks and textbooks to classroom * Students must be prepared for classroom work * Students must not miss parental signatures in assignment book or on tests.   The Cooperation Grade reflects a student’s behavior and work habits in the classroom. Therefore, the Cooperation Grade is assigned based on the number of violations committed relative to the above-mentioned Classroom Rules. If a student frequently violates the above-mentioned Classroom Rules, the teacher must submit a “Referral Form” to the Office for proper action. Teachers are responsible in dealing with the above-mentioned classroom infractions as follows:   |  |  |  | | --- | --- | --- | | **Classroom Infractions & Cooperation Grade** | | | | 4 | Excellent | Exemplary conduct and no infractions | | 3 | Good | Good behavior and no infractions | | 2 | Needs Improvement | 1-5 infractions | | 1 | Unsatisfactory | 6-10 infractions |   At the end of each quarter, two and more “Unsatisfactory” grades in Cooperation will lead the Administration to issue the student a probation contract. If the performance of the student has not improved in the following quarter, then the student will be denied registration the ensuing year or face expulsion process. |
| **This section includes additional classroom rules set by the teacher** |
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**Assessment Method**

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| **This section includes rules set by the school administration** |
| Test/Quiz Policy  Students take at least TWO tests and two quizzes per class or course per semi-quarter. Two to four quizzes may be counted as one test. It is up to the individual teacher to adopt a policy to drop the lowest test grade of a student in calculating the quarter grade. No more than two tests are scheduled on the same day. The test scheduled last will be automatically dropped.  Test/Quiz Make-Up  Students with **excused** absences shall have the opportunity to complete missed class work and make up all tests receiving full credit. The student is responsible to arrange for the make-up.  Students who miss a test/quiz because of an **unexcused** absence will receive a failing grade on that test/quiz, except when the teacher decides to offer the chance for make-up.  If a student misses a test/quiz while on suspension, he/she will not have the opportunity to make up the test/quiz and will receive an "F".  Cheating  Acts of cheating or plagiarism will result in suspension and the student will receive an "F" (20/100) on the test or the assigned work. |
| **This section includes additional grading rules set by the teacher** |
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